



Material Planner and Master Data Specialist (Drug Product Visp)

Job Description Summary

Today, Lonza is a global leader in life sciences operating across three continents. While we work in science, there's no magic formula to how we do it. Our greatest scientific solution is talented people working together, devising ideas that help businesses to help people. In exchange, we let our people own their careers. Their ideas, big and small, genuinely improve the world. And that's the kind of work we want to be part of.

Perform all duties to ensure the Materials Requirements Plans are completed to ensure the timely availability of materials to support the product Supply Plan. Responsible to liaise with all key functions to ensure timely updates to material plans considering changes to plans or material availability issues

Responsible for creation and managing new part set-up, recipe, specification sheets, BOMs, required production documents and changes within the ERP (SAP) System. Responsible for training of stakeholders/DPS employees on standard and best practices

Key responsibilities:

- Perform all routine tasks to convert planned orders into material plans including the creation and management of material planned requirements
- Creation and maintenance of detailed material planning parameters in Planning systems
- Conversion of the material requirements plan (purchase requisitions) into Purchase Orders and ensuring material availability
- involved with inbound material processing
- Creation and management of material related KPIs and measures to ensure accurate understanding of material availability
- Track, report and facilitate on-time material availability including testing and release for production
- Manage the ERP Process/ Data Management for creation and maintenance of part codes in SAP (Material Master).
- Manage the ERP Process/ Data Management Team for creation and modification of BOMs, Recipes, resources, COA Profiles, Inspection Plans and Inspection Characteristics in SAP.
- Ensure SOPs related to new part set-up, BOM, recipes are up to date and usable.
- Measure operational performance and adjust process data (recipes, BOMs) accordingly in the SAP system.
- Leverage our ERP system to drive standardization in the BOM and recipe process.
- Liaise with Liaison with Supply Planner, Schedulers, Project Management, Purchasing and SMEs to determine best methods and materials for manufacturing.

Key requirements:

- Ability to influence both Supply Chain and functional leaders to support BU and site supply planning and site manufacturing strategy recommendations
- Good communication and presentation skills. Ability to present ideas in a clear and concise manner
- Strong analytical skills with the ability to define metrics (KPI's) and identify issues through root cause analysis
- Competent using MS Office suite, particularly Excel and PowerPoint
- Ability to utilise Business Intelligence systems to extract data and generate reports

Every day, Lonza's products and services have a positive impact on millions of people. For us, this is not only a great privilege, but also a great responsibility. How we achieve our business results is just as important as the achievements themselves. At Lonza, we respect and protect our people and our environment. Any success we achieve is no success at all if not achieved ethically.

People come to Lonza for the challenge and creativity of solving complex problems and developing new ideas in life sciences. In return, we offer the satisfaction that comes with improving lives all around the world. The satisfaction that comes with making a meaningful difference.