

Lonza

Operational Buyer

Job Description Summary

Today, Lonza is a global leader in life sciences operating across three continents. While Lonza works in science, there's no magic formula to how he does it. Their greatest scientific solution is talented people working together, devising ideas that help businesses to help people. In exchange, we let our people own their careers. Their ideas, big and small, genuinely improve the world. And that's the kind of work we want to be part of.

For **Lonza AG Randstad (Switzerland) AG** is looking for an **Operational Buyer 100%**. This position is temporary and for 12 months.

Every day, Lonza's products and services have a positive impact on millions of people. For us, this is not only a great privilege, but also a great responsibility. How we achieve our business results is just as important as the achievements themselves. At Lonza, we respect and protect our people and our environment. Any success we achieve is no success at all if not achieved ethically.

People come to Lonza for the challenge and creativity of solving complex problems and developing new ideas in life sciences. In return, we offer the satisfaction that comes with improving lives all around the world. The satisfaction that comes with making a meaningful difference.

Job description:

- Monitor & track supplier performance and feedback to strategic buyers and/or category managers
- Support the implementation of supplier changes and other initiatives led by Central Category managers and Site Strategic Buyers
- Collaborate with the broader procurement team to ensure all relevant material & vendor master data and outline agreements are available in SAP and are up to date
- Manage all Level 2 vendor escalations, including but not limited to:
 - Expediting delivery confirmation dates that don't meet our MRP and production needs
 - MRP driven delivery date "Push Out" or "Pull In"
 - Late or missing PO confirmations
 - Pricing Discrepancies
 - Delivery and Shipping related issues and inquiries
- Manage Vendor performance, driving improvements on time delivery, quality conformance, and other compliance issues
- Manage and resolve Vendor Returns (RMA, Cost Recovery, Replacements)
- Perform regular open order review meeting with Vendors
- Manage AP Inquiries (Invoice issues, etc..)
- Support internal cross-functional stakeholders to onboard and approve new raw materials and suppliers
- Perform other duties as assigned

key requirements:

- MSc, Diploma or PhD in Business, Economics, Engineering, Procurement or Supply Chain
- Experience and knowledge of both Operational Procurement and Purchasing
- English on a high level, written and spoken is mandatory, German will be an advantage
- Customer service mindset and ability to manage several priorities simultaneously
- Positive attitude with a willingness to learn new skill sets
- Experience of managing suppliers and carrying out low value negotiations
- Able to persuade and influence suppliers to achieve best outcome for Lonza
- Hands on experience of using SAP ERP and SAP Ariba in a purchasing/procurement role