

Lonza

Operational Buyer Direct

Job Description Summary

Today, Lonza is a global leader in life sciences operating across three continents. While we work in science, there's no magic formula to how we do it. Our greatest scientific solution is talented people working together, devising ideas that help businesses to help people. In exchange, we let our people own their careers. Their ideas, big and small, genuinely improve the world. And that's the kind of work we want to be part of.

Key responsibilities:

- Monitor & track supplier performance and feedback to strategic buyers and/or category managers
- Support the implementation of supplier changes and other initiatives led by Central Category managers and Site Strategic Buyers
- Collaborate with the broader procurement team to ensure all relevant material & vendor master data and outline agreements are available in SAP and are up to date
- Manage all Level 2 vendor escalations, including but not limited to:
 - Expediting delivery confirmation dates that don't meet our MRP and production needs
 - MRP driven delivery date "Push Out" or "Pull In"
 - Late or missing PO confirmations
 - Pricing Discrepancies
 - Delivery and Shipping related issues and inquiries
- Manage and resolve Vendor Returns (RMA, Cost Recovery, Replacements) & Manage AP Inquiries (Invoice issues, etc..)
- Support internal cross-functional stakeholders to onboard and approve new raw materials and supplier
- Lead competitive bid process (per applicable policy) and/or execute RFX market interventions

Key requirements:

- Bachelor Degree or comparable non academic education in Business, Economics, Engineering, Procurement or Supply Chain
- Fluent in German and English
- Experience and knowledge of both Operational Procurement and Purchasing of Direct (Raw Materials) (e.g. Purchase Requisition to Purchase Order Process)
- Experience of managing suppliers and carrying out low value negotiations
- Hands on experience of using SAP ERP in a purchasing/procurement role
- Ideally APICS or equivalent MRP Planner certificate

Every day, Lonza's products and services have a positive impact on millions of people. For us, this is not only a great privilege, but also a great responsibility. How we achieve our business results is just as important as the achievements themselves. At Lonza, we respect and protect our people and our environment. Any success we achieve is no success at all if not achieved ethically.

People come to Lonza for the challenge and creativity of solving complex problems and developing new ideas in life sciences. In return, we offer the satisfaction that comes with improving lives all around the world. The satisfaction that comes with making a meaningful difference.