Junior IT Administrator

Infrastructure Technology
Martigny, Switzerland

Oryctérope Transalpin Sàrl

a TransMarket Group Company

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As the European servicing hub of the internationally renowned TransMarket Group (TMG), Oryctérope Transalpin creates, develops, and improves proprietary trading strategies in order to capture opportunities and manage risk in the most competitive financial markets around the world. Working at the intersection of finance, mathematics, and technology, we develop our edge through expertise in quantitative research, algorithms, and infrastructure to produce systematic trading solutions which contribute significant liquidity across global markets to facilitate price discovery and risk transfer.

Our structured employee training and development proves we value our people and provide continuous support to succeed at all levels in their careers. Our superior results are achieved by the collaborative and entrepreneurial nature of our teams and the discipline and patience to relentlessly advance our business and improve our expertise.

Key Responsibilities:

- Managing office IT equipment - provisioning, configuring, troubleshooting, replacing, liaising with third parties
- Documenting both new and established procedures to establish and promote best practices throughout the company
- Manage the full lifecycle of new and existing hardware - sell, retire, decommission
- Provide office support and hardware support with a strong focus on end user satisfaction
- Manage rack cabinets of network equipment and servers - cabling, cleaning, replacing, racking
- Monitor current infrastructure and work to resolve issues with both software and hardware
- Develop current and new pipelines for automation software tasks

Preferred Skills or Experience:

- IT related education or experience
- Hands-on experience (or good manual skills) with cabling, racking and installation of bare metal servers, networking devices and network cards (HP, Cisco)
- Understanding of the Linux operating system at an entry administration level (Debian, CentOS)
- Experience or good general knowledge of Windows troubleshooting (AD, logs, services)
- Basic knowledge or willingness to learn programming (Python, Bash)
- Understanding of automated provisioning tools (PXE, Foreman) a plus
- Good general IT technical skills
- This position requires physical presence and is on-site (no remote working)

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